

June 4, 2021

To all students

Executive Director/Vice President for Education and International Affairs
Executive Director/Vice President for Student Support and Public Relations

Notification of Contact Information Regarding Participation in Remote Classes and Student Life,
etc.

With regard to the administration of classes in and after June 2021, as already indicated in the [May 27 notice from the Executive Director and Vice President for Education and International Affairs, “Notice Regarding Classes from June in the 2021 Academic Year,”](#) classes will mainly be conducted remotely for the near future.

Accordingly, please inform the appropriate contact as soon as possible if you have any trouble with participating in remote classes, such as being unable to view the remote lessons due to a poor Wi-Fi connection or being unsure about how to use the academic affairs system.

In addition, if you have any concerns, trouble, anxiety, etc. related to your health, studies, future career path, or any other aspect of student life, please take advantage of one of the University’s various consultation services. We hope to ensure that all students can engage in campus life free from worry.

1 Contact information regarding remote classes

Please inform the appropriate contact right away if you have any trouble with participating in remote classes, such as being unable to properly view the remote lessons or being unsure about how to use the academic affairs system.

(Temporary rental of laptop computers and Wi-Fi routers is also available.)

(1) About remote classes (instruction) and the academic affairs system

online-kyomu@m.kaiyodai.ac.jp

(2) How to use tools (web conferencing system, Office software, etc.)

ict-support@o.kaiyodai.ac.jp

(Inquiry form for ICT support)

<https://forms.office.com/r/LvSQgJAYbm>



* Please refer to this introduction to the participation and administration methods for remote classes.

[Participation and administration methods for remote classes]

http://lib.s.kaiyodai.ac.jp/online_lecture/

① **How to participate in remote classes (for students)**

An explanation of how to join the classes

▽ **Click here for the English version (PDF):**

[About distance learning method \(online class\).pdf](#)

② **Tools used for remote classes (for students)**

An explanation of viewing methods and equipment

▽ **Click here for the English version (PDF):**

[About class tools for distance learning method\(online class\)\(for students\).pdf](#)

③ **FAQ (for students)**

A collection of frequently asked questions

2 Contact information regarding student life, etc.

Please feel free to reach out regarding concerns related to your health, studies, future career path, or any other aspect of student life.

(1) Health Consultations

The Health Service Center is staffed by full-time doctors and school physicians. You can receive medical care or a health consultation.

Before visiting the Health Service Center, please contact the center in advance via email or telephone if possible.

[Shinagawa Campus]

Email: s-hoken@o.kaiyodai.ac.jp

Telephone: 03-5463-0388

[Etchujima Campus]

Email: e-hoken@o.kaiyodai.ac.jp

Telephone: 03-5245-7357

(2) Student Counseling

If you have any concerns related to your studies, interpersonal relationships, your future career path, etc., you can receive advice from a professional counselor.

Both telephone and in-person counseling are available; however, please note that as a general rule, telephone counseling is currently being conducted in response to the COVID-19 pandemic. Please be sure to provide a contact number (mobile phone/land line) when making an appointment.

Student Counseling Availability and How to Make an Appointment

[Student Counseling]

<https://www.kaiyodai.ac.jp/Japanese/hoken/counseling.html>

[Shinagawa Campus] Student counseling location: Student Counseling Center on the first floor of University Hall

Email: s-counseling@o.kaiyodai.ac.jp

[Etchujima Campus] Student counseling location: Student Counseling Center on the first floor of Etchujima Hall

Email: e-hoken@o.kaiyodai.ac.jp

Telephone number of appointments: 03-5245-7357

(3) Support Teachers for Students

You can receive appropriate advice about your study concerns or future career path as well as general campus life from several teachers for each faculty and department. Please check the University's website for details.

[List of Support Teachers for Students]

<https://www.kaiyodai.ac.jp/student/inquirycounter/StudentSupport.html>

(4) Financial Support

Information on support for students who need financial assistance due to situations such as a sudden change in family finances or a decline in income from part-time jobs due to the effects of the COVID-19 pandemic can be found at the following link.

https://www.kaiyodai.ac.jp/overview/corporateeffort/newcorona/post_202.html

* **Please check the following for details regarding general student life.**

[Guidebook of University Life]

<https://www.kaiyodai.ac.jp/etc/guidebook/img/dab19f0dad1c43c87e2e12dbf50441f0.pdf>

① **Table of Contents**

p. 2-4

② **If you have any trouble, questions, etc.**

p. 21-31

3 Other

(1) Vaccinations at the University

Although there are currently various media reports regarding the implementation of vaccinations at universities, conducting vaccinations at a university requires numerous preparations. Thus, TUMSAT cannot conduct vaccinations under the present conditions. Information regarding future vaccinations will be provided appropriately to students as soon as such information becomes available.